

\_\_\_\_\_  
Student's Name (Print) OR  
Employee's Name (Print)

\_\_\_\_\_  
School OR  
Department

\_\_\_\_\_  
Student's Grade Level OR  
Employee's Title

I understand that...

- It is my/our responsibility to read the district's policies, administrative regulations, and network etiquette guidelines. The policies are available at each school/office or on the Arizona School Boards Association website at <https://policy.azsba.org/asba/browse/allmanuals/ganado/root>
- I agree to abide to policies related to technology other district policies set forth by their provisions,
- My computer use is not private and that the school can monitor my activity on the computer system,
- I understand that violation of these provisions may result in suspension, revocation of the system access, and/or disciplinary action against me,
- This agreement applies to both students and employees.

Below is a list, but not limited to, of key policies relating to the electronic information services.

▶ <b>GBEF</b>	STAFF USE OF DIGITAL COMMUNICATIONS AND ELECTRONIC DEVICES
▶ <b>GBEFA</b>	STAFF USE OF DIGITAL WIRELESS COMMUNICATIONS OR ELECTRONIC DEVICES WHILE OPERATING A MOTOR VEHICLE
▶ <b>IJND-R</b>	TECHNOLOGY RESOURCES: Movies/Videos/Electronic Materials
▶ <b>IJNDB-E</b>	USE OF TECHNOLOGY RESOURCES IN INSTRUCTION: Electronic Information Services User Agreement
▶ <b>IJNDB-R</b>	USE OF TECHNOLOGY RESOURCES IN INSTRUCTION: Appropriate Use of Electronic Information Services

A Google Workspace for Education account will be created for each user. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, and Classroom. The user may use their Google Workspace for Education account to complete assignments, communicate with others within the district, sign into a Chrome Book, and learn 21st century digital citizenship skills.

\_\_\_\_\_  
Student or Employee's Signature

\_\_\_\_\_  
Date

**Parent or Guardian Cosigner.** The user agreement of a student who is a minor must also have the signature of a parent or guardian who has read and will uphold this agreement. As the parent or guardian of the above-named student, I have read this agreement and understand it. I understand that it is impossible for the School District to restrict access to all controversial materials, and I will not hold the district responsible for materials acquired by use of the electronic information services (EIS). I also agree to report any misuse of the EIS to a School District administrator. Misuse may come in many forms but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, or other issues described in the agreement. I accept full responsibility for supervision if, and when,

my child's use of the EIS is not in a school setting. I hereby give my permission to have my child use the electronic information services.

I give permission for the district to create/maintain a Google Workspace for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes using Google's "Core Services" and other additional services the district may enable. Google's Privacy Notice is online at [https://workspace.google.com/terms/education\\_privacy.html](https://workspace.google.com/terms/education_privacy.html) A notice for parents is available for viewing on the district's website.

\_\_\_\_\_  
Parent or Guardian Name (Print)

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

Revised: 10/19/22 HR-Legal: 5/19/22

**EMPLOYEES ONLY:** For School Messenger messages, please provide the following information.

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**OFFICE USE:** Account Created on \_\_\_\_\_

Active Directory

Exchange Email

Google Suite

Account Suspended on \_\_\_\_\_

Deleted on \_\_\_\_\_